

# Parent/Guardian to complete Child Name: DOB: Child Name: DOB: Child Name: DOB: Child Name: DOB BEHAVIOUR GUIDANCE PROCEDURE

Acceptable standards of behaviour need to be maintained to ensure the physical and emotional health and wellbeing of all children and staff attending the Kidz Club program.

- Appropriate standards of discipline will be expected, and children will be given positive guidance towards acceptable behaviour
- The service will ensure the dignity and rights of the child are always maintained

## The practices we endorse in the implementation of positive guidance include:

- Using simple techniques such as positive phrasing, redirecting, diverting, reinforcement of limits and/or "Time in approach followed
- Speaking with children at their level in a conversational tone avoiding raising one's voice
- Encouragement and praise for appropriate behaviour
- Modelling appropriate behaviour
- Dealing with negative behaviour in a non-humiliating, non-frightening way
- Allowing child time to attempt to resolve their own conflicts whilst monitoring their progress
- Being aware of the child's strengths, weaknesses, likes and dislikes
- Communicating honestly and openly with parents about all aspects of care whilst problem solving as a team to clarify any behaviour concerns

# Practices **NOT** endorsed include:

- Physical punishment of any kind
- Practices that contradict the family's child rearing style or culture (*if known*)
- Discussing a child's behaviour with another adult other than the parent/guardian

# If a child is not willing to follow reasonable direction of the educators in accordance with the <u>Behaviour Guidance Policy</u>, Moree Family Support reserves the right to:

- Advise the parent/guardian for collection of the child(ren) immediately
- Complete a <u>Behaviour Guidance Plan</u> (in consultation with parent/guardian and relevant MFS staff)
- Cancel the enrolment

Moree Family Support will endeavour to avoid the above measures by triaging and managing notable incidents. Once <u>three</u> notable incidents of a similar nature or a major incident has been reported, Moree Family Support will convene a meeting with the relevant persons to develop an action plan.

## Parent/Guardian Understanding and Confirmation

By signing this form, I declare that I have read the above procedure and understand the steps MFS will take to support the behaviour of my child/children attending Kidz Club.

Parent/Guardian Name:	Date
Parent/Guardian Signature:	